



SECRETARY'S BOARD REPORT

February 2021

Asa Hutchinson
Governor

Solomon Graves
Secretary



SECRETARY'S UPDATE:

January 2021 brought about the beginning of the 93rd General Assembly. This legislative session marks the first since Transformation and will see the Department introduce 18 different legislative proposals. Highlights of our legislative package includes bills to:

- Create an administrative transfer mechanism for Community Correction-eligible inmates in the Division of Correction;
- Ensure the independence of the Parole Board in its decision making;
- Modernize our career technical education curriculum;
- Create the ability to provide remediation to offenders; and
- Expand the uses of the Prison Construction Trust Fund.

Coordinating work during the session is DOC Chief of Staff Lindsay Wallace. A Session Team comprised of Leadership and Section Staff from throughout the various divisions of the Department was also formed.

As the transition into the legislative session began, we continued to battle COVID-19 within the Department. In response to an increase in staff positives and cases in the community, I instituted a Department-wide lockdown of all Department correctional facilities on December 30, 2020. The lockdown continued through January 31, 2021. This lockdown helped to lessen the impact on our operations of the post-holiday community surge. During the lockdown, both non-essential facility movement and the visitation pilot were suspended. The Department also only accepted emergency intakes during this period.

January brought new hope to the Department on the COVID front, with the administration of the first vaccine doses to staff on January 5th. Our partners at Wellpath, and security staff in medical support roles, were able to be vaccinated as part of the State's Phase 1A vaccine allocation. Additional DOC staff will be included in Phase 1B with other essential workers. Inmates and residents will be offered vaccine in Phase 1C. While we began our vaccine distribution, we continued our aggressive COVID testing protocol, which utilizes both polymerase chain reaction (PCR) tests and antigen (rapid) testing to identify potentially positive offenders and staff.

Personal protective equipment (PPE), enhanced sanitation, air purification systems, and other mitigation efforts have been very expensive for the Department. The Department has leveraged more than \$2.8 million in federal CARES Act funding for COVID hazard payments for staff and various COVID-related procurements.

During the month of January, I toured the vacant Ben E. Keith warehouse, adjacent to the DOC Headquarters building in North Little Rock. Following the tour, Director Payne and I decided to move forward with renovating the existing warehouse located in Pine Bluff.

DOC Chief Financial Officer (CFO) Tammy Williams left the Department at the end of the month for another opportunity in State Government. Jeff Jerry, Assistant CFO and Controller, will serve as Interim CFO through the legislative session.

COMMUNICATIONS:

In early January, we hosted a media event at DOC Headquarters to highlight the Department of Corrections beginning COVID-19 vaccinations of security staff and medical workers. A DOC employee and a Wellpath nurse were vaccinated. We distributed posters and fact sheets as part of our “Best Shot” campaign to encourage staff to receive the vaccine and began regular “Best Shot” social media posts, featuring photos of staff receiving the vaccine. We also worked with the Arkansas Department of Health, which produced a video of Secretary Graves talking about why the vaccine is important to DOC operations.

In late January, we applauded five DOC officers who were honored as 2020 County Officer of the Year winners by Attorney General Leslie Rutledge:

- Capt. Andre Harris, Northeast Arkansas Community Correction Center, Mississippi County Officer of the Year
- Sgt. Tamisha Ivory, Ouachita River Correctional Unit, Hot Spring County Officer of the Year
- Sgt. Kyle Moody, North Central Unit, Izard County Officer of the Year
- Capt. Lillie Phillips, Texarkana Regional Correctional Center, Miller County Officer of the Year
- Sgt. Stephanie Soimis, East Central Community Correction Center, Crittenden County Officer of the Year

Communications has been working in collaboration with Human Resources on numerous recruitment efforts including:

- Facebook posts for critical vacancies and promoting job fairs
- Began recruitment Facebook ad on Jan. 21. By the end of January, the ad had 119 shares, 49,159 views and 1,661 link clicks
- Career Alerts for critical vacancies
- Added website pop-up prompt for prospective employees to sign up for Career Alerts

Over 400 Arkansans have signed up to receive Career Alerts using our website's Citizen Inbox function.

We continue our AR DOC Family social media campaign. In addition to COVID-19 updates every Tuesday and Friday, we added weekly posts for Motivational Mondays and Woof Wednesdays (featuring Paws in Prison dogs).

The Communications Team began working with the IT Section to prepare our new intranet site, DOC Connect, for a March rollout. We also began contributing to the Legislative Team by sending out daily emails with highlights, notable news clips, schedules and Sentencing Commission impact statements.

SOCIAL MEDIA – At the end of January, a review of DOC social media account engagement indicated the following:

Facebook – 25,164 “likes” and
26,019 followers

Twitter – 896 followers

Instagram – 193 followers

LinkedIn – 519 followers

All accounts include posts highlighting the entire department, as well as hiring opportunities.

POLICY:

During the months of January, the following secretarial policy was issued:

- **Secretarial Directive 2021-01**
Employee Grievance Procedure
(Effective Date: January 11, 2021)

The Employee Grievance Procedure was established to provide a grievance process for current employees who have been placed on suspension without pay status due to disciplinary action or former employees who are within five days of termination. This procedure provides an avenue for the employee to mediate, petition, or bring forth evidence to sufficiently reverse the initial decision of the suspension or termination.

PRISON RAPE ELIMINATION ACT (PREA):

The PREA Coordinator provided *Residential Services Basic Training* on January 12. The 2.5-hour class was taught virtually via Relias and completed by 25 staff members.

PREA (continued):**PREA Hotline Data - January 2021:**

Total Number of Calls Received	274
Number of Calls from ADC Facilities	269
Number of Calls from DCC Facilities	5*
Total Number of Repeat Calls	91
Total Number of Calls with No Message	43
Total Calls Referred for Reported PREA Issue	30
Total Calls Referred for Non-PREA Issue	124
Total Calls Referred Due to Technical Failure	26**
Test Calls Referred to IAD	26
No Referral (Test Calls)	4

*Three of the five calls from DCC were test calls.

**Technical failure is due to offenders calling the Arkansas State Police (ASP) Crime Information Line and talking until the recording stops. Many call repeatedly, causing the answering machine to fill. When this happens, the PREA Coordinator contacts ASP to request that the messages be cleared.

SHARED SERVICES:**DIVISION OF CORRECTION PROCUREMENT:**

For January 2021, Purchase Orders and Contracts in excess of \$10,000 amounted to \$5,352,662.71 (see chart on Page 8 for details). Of this amount, \$3,754,838.64 was for Inmate Care and Custody-related items (food, shoes, clothing, etc.).

The cost of bulk fuel for the month of January totaled \$10,438.03. The average cost for bulk E-10 was \$1.87/gallon, while the cost of diesel averaged \$1.82/gallon.

CURRENT BIDS –

- Digital Camera System/Construction

RENEWED CONTRACTS –

- Entegri Energy Partners

DIVISION OF COMMUNITY CORRECTION PROCUREMENT:

For January 2021, Purchase Orders and Contracts in excess of \$10,000 amounted to \$518,275.67 (see chart on Page 9 for details).

HUMAN RESOURCES UPDATE:**WORKPLACE SAFETY –**

During the month of January, the modified version of the Health and Safety Plan for the **Division of Correction** was presented to one Basic Training class with a total of 40 cadets in attendance.

Incidents reported to the Company Nurse in January are as follows:

DIVISION OF CORRECTION	
January 2021	43
Total for CY2021	43

DIVISION OF COMMUNITY CORRECTION	
January 2021	7
Total for CY2021	7

BENEFITS –

In January, a total of 88 FMLA requests were processed for the **Division of Correction**. Of those, 70 were approved, 15 were denied, and three are pending. A total of ten catastrophic leave requests were received. Of those, two were approved and eight denied.

A total of 22 FMLA requests were processed for the **Division of Community Correction** in January. Of those, 18 were approved, none were denied, and four are pending. Five catastrophic leave requests were received with one approved, none denied, and four pending.

PHYSICAL ASSESSMENTS –

A total of 138 **Division of Correction** incumbent personnel and applicants were assessed in the month of January. Of those, 83 incumbent personnel passed their physical assessments, and one did not. That applicant did not reschedule. The number of applicants who successfully passed their physical assessments totaled 54.

HUMAN RESOURCES UPDATE (continued):**EMPLOYMENT –**

In January, 1,596 applications were received through the AR State Jobs website for the Department of Corrections. Currently, the new state system (Success Factors/AR Careers) has no mechanism for tracking the total number of applications.

In January, the **Division of Correction** processed:

- 46 Non-Security applications
- 44 CO I applications

The number of Correctional Officers hired totaled 34, while the number of Correctional Officer rehires totaled 19.

The **Division of Community Correction** processed:

- 27 Non-Security applications
- Six (6) Parole and Probation Officer applications
- 11 CO I applications.

A total of six (6) Correctional Officers were hired.

VACANCIES, HIRES, AND TERMINATIONS – JANUARY 2021

DIVISION OF CORRECTION	
Total Vacancies	1,221
New Hires	70
Terminations	93
Retirements	15

DIVISION OF COMMUNITY CORRECTION	
Total Vacancies	141
New Hires	26
Terminations	19
Retirements	4
Grant Positions	16

DOC personnel attended the following Recruitment Events during January:

Date	Unit	Location
1/5/21	Varner	Cummins Fire House/Grady
1/6/21	Cummins	Cummins Fire House/Grady
1/12/21	Varner	Cummins Fire House/Grady
1/13/21	Cummins	Cummins Fire House/Grady
1/16/21	EARU	Odell McCallum Community Center/Wynne

Date	Unit	Location
1/19/21	Varner	Cummins Fire House/Grady
1/20/21	Cummins	Cummins Fire House/Grady
1/26/21	Varner	Cummins Fire House/Grady
1/27/21	Cummins	Cummins Fire House/Grady

Division of Correction Correctional Officer interviews were conducted in January at the following:

Date	Unit
1/4/21	Grimes MAX
1/5/21	MAX McPherson
1/7/21	Tucker
1/12/21	Grimes McPherson Tucker

Date	Unit
1/13/21	Tucker
1/27/21	EARU McPherson
1/28/21	McPherson

MISCELLANEOUS FUND REPORTS**DEPARTMENT OF CORRECTIONS–**

- The **PRISON CONSTRUCTION TRUST FUND** balance on January 31, 2021, was \$18,779,931.68.

DIVISION OF CORRECTION–

- The **INMATE WELFARE FUND** balance on January 31, 2021, was \$10,426,141.25.
- The **PAWS IN PRISON FUND** balance on January 31, 2021, was \$371,798.77: ADC account (NDC0500/Recycling) \$109,180.58, and ADC account (QUICKBOOKS) \$262,618.19.

DIVISION OF COMMUNITY CORRECTION–

- The **SPECIAL REVENUE FUND** appropriation balance was \$1,316,378.36 and Cash Balance: \$13,050,257.07 on January 31, 2021.
- The **RESIDENTIAL CASH FUND** appropriation balance was \$538,162.86 and Cash Balance: \$2,423,351.04 on January 31, 2021.
- The **DRUG COURT ACCOUNTABILITY GRANT FUND** appropriation balance was \$474,203.96 and Cash Balance: \$488,073.79 on January 31, 2021.
- The **FEDERAL ASSET FORFEITURE FUND** appropriation balance was \$97,107.74 and Cash Balance: \$65,847.30 on January 31, 2021.

INFORMATION TECHNOLOGY:**IT WORK TICKETS –**

A total of 657 work tickets were resolved during the month.

CELL PHONES –

The number of mobile phones that were configured and issued totaled 40.

EMPLOYEE BADGE DATABASE –

BadgePass software and new badge printers were installed at the Training Academy in England and Administration Annex East in Pine Bluff. The installation came with considerable difficulties as Kronos timeclocks had difficulty reading the barcodes. The server team worked with the vendor technicians over a three-week period to resolve the issue.

CISCO MERAKI –

During the last week of January, the iOS 14.4 update was pushed to DOC mobile devices, which requires that users connect to Wi-Fi to install the update. The IT Department is working to ensure that a total of 973 iOS devices are updated.

VIDEO COURT HEARINGS –

A total of 175 court hearings and attorney visits were facilitated during the month.

PINE BLUFF FREELINE FIBER –

The parts that had to be ordered to continue fiber installation for VOIP phone service for Freeline residents was received.

ORCU DISASTER RECOVERY SITE –

During the month, the disaster recovery server that runs the backup software failed to boot. The issue was traced to battery failure and a replacement battery was ordered.

LEGISLATIVE AUDIT –

Additional PCs were installed, and auditors were set up with VPN and Laserfiche in order to remotely complete the annual audit.

SERVER UPGRADES –

Planned server upgrades were worked on during the month.

VIDEO CONFERENCING/MEETINGS –

Meeting Owls, a new product for video conferencing/meetings/trainings is being tested. Due to an issue experienced with the equipment, the vendor is sending replacement equipment. Testing and work on the deployment of Logitech Rally and Meet Up equipment was also performed during the month.

HUMAN RESOURCES –

A meeting was held with Nicholas Stewart to discuss network requirements for the new online forms for new hires.

VOIP –

Clarksville was migrated to VOIP phone service.

RESEARCH AND PLANNING**STAFF CHANGES:**

Brenda Parker joined the ADC eOMIS Support section as a Senior Software Support Analyst, filling the position left vacant by Joyce Taylor. Brenda brings decades of experience with ADC operations to the eOMIS team, most notably in Centralized Records.

TRAINING:

In January, DOC staff conducted four eOMIS user tests for new agency staff, two courses for the PPO Academy, and two specialized InTouch trainings for PPOs. Staff attended various mandatory annual training courses throughout the month.

DATA GATHERING AND DISTRIBUTION:

During the month of January, the Research and Planning Team completed and submitted its work on 16 survey and ad-hoc data requests.

eOMIS DEVELOPMENT:

DOC Research and Planning Staff worked with Marquis to complete 14 eOMIS updates during the month of January. Four new tickets were submitted, addressing both enhancements and user issues. The largest effort of the month focused on the Keefe Interface for ADC and ACC deposit services, which is currently in testing and is expected to go live in February.

DIVISION OF CORRECTION PERSONNEL REPORT JANUARY 2021

UNIT	AUTHORIZED	FILLED	VACANT	% VACANT	HIRED	VOLUNTARY TERMINATION	INVOLUNTARY TERMINATION	RETIREMENT
BENTON (CR05)	81	75	6	7.41%	1	1	0	0
CENTRAL OFFICE(CR01,CR02,CR08,CR22,CR34)	340	268	72	21.18%	2	3	1	1
509 CHAPL ADMIN	27	26	1	3.70%	0	0	0	0
CONSTRUCTION (CR04)	151	118	33	21.85%	1	1	0	0
CUMMINS (CR09)	442	294	148	33.48%	10	5	4	2
DELTA (CR10)	178	158	20	11.24%	3	4	2	0
EAST ARKANSAS (CR12)	356	206	150	42.13%	3	6	3	1
ESTER (CR11)	154	138	16	10.39%	0	1	1	2
FARM (CR29)	52	40	12	23.08%	1	0	0	0
GRIMES (CR27)	239	191	48	20.08%	3	5	0	0
HAWKINS (CR06)	74	53	21	28.38%	0	1	0	0
INDUSTRY (CR07)	54	41	13	24.07%	0	1	0	0
MAXIMUM SECURITY (CR14)	219	129	90	41.10%	5	4	2	1
MCPHERSON (CR28)	228	179	49	21.49%	4	4	2	0
MENTAL HEALTH	187	146	41	21.93%	0	2	0	2
MISS COUNTY (CR15)	38	22	16	42.11%	0	3	1	0
NORTH CENTRAL (CR16)	193	188	5	2.59%	3	0	1	1
NORTHWEST ARK (CR17)	29	28	1	3.45%	0	0	0	0
OUACHITA RIVER (CR30)	458	287	171	37.34%	10	7	1	2
PINE BLUFF (CR20)	167	132	35	20.96%	0	1	0	0
RANDAL L. WILLIAMS (CR13)	144	115	29	20.14%	0	0	1	1
TEXARKANA (CR21)	30	24	6	20.00%	0	0	1	0
TRANSPORTATION (CR32)	105	102	3	2.86%	1	0	2	0
TUCKER (CR23)	189	111	78	41.27%	4	4	4	1
TUCKER REENTRY (CR33)	30	20	10	33.33%	0	1	1	0
VARNER (CR24)	351	264	87	24.79%	16	2	6	1
WRIGHTSVILLE (CR25)	203	143	60	29.56%	3	4	0	0
TOTAL	4,719	3,498	1,221	25.87%	70	60	33	15

Term/Hire report run 2-2/21 - PSR created 2/2/21 for 1/31/21

*These numbers reflect both security and non-security employees.

DIVISION OF COMMUNITY CORRECTION PERSONNEL REPORT JANUARY 2021

LOCATION	AUTHORIZED	FILLED	VACANT	% VACANT	HIRED	VOLUNTARY TERMINATION	INVOLUNTARY TERMINATION	RETIREMENT	Grant Positions
CAC	72	62	10	13.89%	3	1	0	1	1
ECC	126	102	24	19.05%	1	3	1	0	2
NEA	70	61	9	12.86%	2	0	0	0	0
NWA	61	52	9	14.75%	3	1	0	0	1
SWA	128	111	17	13.28%	2	1	1	0	1
Omega	93	78	15	16.13%	2	2	0	1	1
Transportation	10	10	0	0.00%	0	0	0	0	0
Area 1	75	71	4	5.33%	0	1	0	0	2
Area 2	39	39	0	0.00%	2	2	0	1	0
Area 3	64	59	5	7.81%	0	0	0	0	1
Area 4	52	52	0	0.00%	0	0	0	0	0
Area 5	56	50	6	10.71%	1	2	0	0	0
Area 6	49	46	3	6.12%	0	2	0	0	0
Area 8	88	82	6	6.82%	4	1	0	0	2
Area 9	36	35	1	2.78%	0	0	0	0	0
Area 10	54	52	2	3.70%	1	0	0	0	0
Area 11	45	42	3	6.67%	0	1	0	1	0
Area 12	47	44	3	6.38%	2	0	0	0	0
Area 13	35	33	2	5.71%	1	0	0	0	0
Inst. Parole	38	37	1	2.63%	1	0	0	0	0
Field Treatment	113	103	10	8.85%	0	0	0	0	0
SOAP	14	13	1	7.14%	0	0	0	0	0
SRT	18	17	1	5.56%	0	0	0	0	0
Re-entry	21	18	3	14.29%	0	0	0	0	0
Central Office	35	29	6	17.14%	1	0	0	0	5
TOTAL	1439	1298	141	9.80%	26	17	2	4	16
MFG (M)	16	9	7	43.75%	0	0	0	0	14

Term/Hire report run 2/2/21 - PSR created 2/2/21 for 1/31/21

DIVISION OF CORRECTION PROCUREMENT REPORT (IN EXCESS OF \$10,000) – JANUARY 2021

PURCHASE ORDERS OVER \$10,000.00					
VENDOR	DESCRIPTION	LOCATION	PO#	PURCHASE AMOUNT	FUND
VF Imagewear Inc	Garment/Purchase for Resale	ADC/ACI Warehouse	4501991108	\$26,277.30	Operational Industry Budget
William R Hill & Co Inc	Food	Central Warehouse/Distribution	4501991348	\$180,639.84	Operational Budget
Robbins Sales Company Inc	Food	Central Warehouse/Distribution	4501991355	\$301,298.48	Operational Budget
William R Hill & Co Inc	Food	Central Warehouse/Distribution	4501991358	\$113,514.44	Operational Budget
ACI	Janitorial Supplies	Central Warehouse/Distribution	4501991385	\$249,382.06	Operational Budget
Tyson Foods Inc	Poultry feed	Cummins/Farm	4501991244	\$11,090.60	Operational Farm Budget
William R Hill & Co Inc	Food	Central Warehouse/Distribution	4501991762	\$219,340.80	Operational Budget
W. Memphis Paper/Housekeeping Supply	Janitorial Supplies	Central Warehouse/Distribution	4501991556	\$16,013.60	Operational Budget
William R Hill & Co Inc	Food	Central Warehouse/Distribution	4501991658	\$410,968.80	Operational Budget
Phoenix Trading Inc/Amercure Products	Personal Hygiene	Central Warehouse/Distribution	4501991766	\$29,678.00	Operational Budget
Bob Barker Company Inc	Personal Hygiene	Central Warehouse/Distribution	4501991948	\$18,810.00	Operational Budget
VF Imagewear Inc	Garment/Purchase for Resale	Hawkins/ACI Garment	4501990688	\$78,212.16	Operational Industry Budget
William R Hill & Co Inc	Food	Central Warehouse/Distribution	4501991934	\$130,477.50	Operational Budget
American Paper & Twine Co	Janitorial Supplies	Central Warehouse/Distribution	4501991935	\$69,079.12	Operational Budget
Robbins Sales Company Inc	Food	Central Warehouse/Distribution	4501992090	\$310,904.16	Operational Budget
William R Hill & Co Inc	Food	Central Warehouse/Distribution	4501992085	\$278,206.64	Operational Budget
US Foods Inc	Food	Central Warehouse/Distribution	4501992084	\$292,814.00	Operational Budget
Sysco Food Services of Arkansas Inc	Food	Central Warehouse/Distribution	4501992079	\$146,520.40	Operational Budget
Kerr Paper & Supply	Kitchen/Janitorial supplies	Central Warehouse/Distribution	4501992063	\$24,615.80	Operational Budget
GE Government Supply LLC	Powdered milk	Central Warehouse/Distribution	4501992070	\$18,800.00	Operational Budget
Jones-Zylon Co	Water tumblers	Central Warehouse/Distribution	4501992105	\$11,618.20	Operational Budget
Printing Papers Inc	Copy Paper	Central Warehouse/Distribution	4501992101	\$34,807.08	Operational Budget
Westrock Coffee LLC	Beverage/Purchase for resale	Grimes/Industrial	4501992309	\$19,440.00	Operational Industry Budget
Mid State Services Inc	Toilet paper/Purchase for resale	ADC/ACI Warehouse	4501992294	\$27,740.16	Operational Industry Budget
VF Imagewear Inc	Garment/Purchase for Resale	Hawkins/ACI Garment	4501992263	\$10,186.00	Operational Industry Budget
Bertrem Products	Water Tank Alarm System	Tucker/Maintenance	4501991233	\$21,469.19	Operational Budget
Elliott Electric Supply Inc	Fiber Optic Cable	Admin East/IT	4501992791	\$10,828.40	Operational Budget
McClendon Mann & Felton Gin Co Inc	Cattle feed	Cummins/Farm	4501992941	\$15,650.00	Operational Farm Budget
Agridyne LLC	Cattle feed	Cummins/Farm	4501992891	\$33,000.00	Operational Farm Budget
Tyson Foods Inc	Poultry feed	Cummins/Farm	4501992549	\$11,081.86	Operational Farm Budget
ACI	Linens	Tucker	4501992496	\$12,732.82	Operational Budget
Razor Chemical Inc	Janitorial/Purchase for resale	Delta/Janitorial Factory	4501993210	\$30,922.00	Operational Industry Budget
ACI	Linens	Cummins/Commissary	4501993242	\$12,816.56	Operational Budget
JMS Russel Metals Corp	Metal Fabrication/Purchase for Resale	Tucker/Industry	4501993642	\$18,695.07	Operational Industry Budget
Heritage Agriculture of AR at Altheimer	Combine Repair	Cummins/Farm	4501989081	\$54,504.09	Operational Farm Budget
Emblems Inc/The Emblem Authority	Garment/Purchase for Resale	ADC/ACI Warehouse	4501993283	\$10,850.00	Operational Industry Budget
Charm Tex	Latex/Nitrile Gloves	Cummins/Commissary	4501993682	\$10,788.16	Operational Budget
Tyson Foods Inc	Poultry feed	Cummins/Farm	4501993969	\$11,081.86	Operational Farm Budget
ACI	Tissue Paper	Central Warehouse/Distribution	4501994097	\$185,391.36	Operational Budget
Sysco Food Services of Arkansas Inc	Food	Central Warehouse/Distribution	4501991757	\$436,500.00	Operational Budget
National Food Group	Food	Central Warehouse/Distribution	4501991703	\$200,362.48	Operational Budget
VF Imagewear Inc	Garment/Purchase for Resale	ADC/ACI Warehouse	4501993951	\$13,671.18	Operational Industry Budget
Marlow White Uniforms	Uniforms	Training Academy	4501994423	\$15,676.67	Operational Budget
ACI	Uniforms	Training Academy	4501994648	\$39,382.20	Operational Budget
Grainger	Vehicle Emergency Lights & Equip	Emergency Prep/Radio Shop	4501994219	\$15,808.86	Telephone Funds
Grainger	Package Scanner	Varner	4501993713	\$23,034.55	Operational Budget
Greenpoint AG	Herbicide	Cummins/Farm	4501994277	\$11,470.63	Operational Farm Budget
Grainger	Cell Phone/Contraband detector	Wrightsville	4501993447	\$10,012.30	Operational Budget
CDW LLC	Cameras/Zoom Meetings	Admin East/IT	4501994369	\$80,883.00	Operational Budget
Turner Holdings/Hiland	Milk	Central Warehouse/Distribution	4501994711	\$74,027.52	Operational Budget
ACI	Shoes	Wrightsville	4501994506	\$10,326.06	Operational Budget
Mid South Sales	Fuel	Central Warehouse/Distribution	4501994893	\$10,438.03	Operational Budget
American Business Solutions	Headsets/Zoom Meetings	Admin East/IT	4501994701	\$52,030.00	Operational Budget
Chestnut Ridge Foam	Mattresses/Purchase for Resale	Tucker/Industry	4501994896	\$15,534.00	Operational Industry Budget
Tommy's Flying Service	Aerial Service	Tucker/Farm	4501994273	\$33,170.00	Operational Farm Budget
VF Imagewear Inc	Garment/Purchase for Resale	ADC/ACI Warehouse	4501995151	\$33,785.10	Operational Industry Budget
Facco	Repair Parts/Poultry Equipment	Cummins/Farm	4501995207	\$11,781.34	Operational Farm Budget
Harrison Energy Partners	Lighting	Benton/Maintenance	4501995579	\$13,054.11	Work Release
Greenpoint AG	Fertilizer	Cummins/Farm	4501995354	\$20,839.68	Operational Farm Budget
Larry Hobbs Farm Equipment Inc	Grain Cart/Planter	EARU/Farm	4501994629	\$171,451.75	Operational Farm Budget
BWI Companies	Garden Seed	Cummins/Farm	4501995789	\$11,260.91	Operational Farm Budget
Greenpoint AG	Fertilizer	Tucker/Farm	4501995398	\$86,620.00	Operational Farm Budget
Tyson Foods Inc	Poultry feed	Cummins/Farm	4501995792	\$13,035.99	Operational Farm Budget
Mississippi AG Company	Repair Parts/Farm Implements	Cummins/Farm	4501994171	\$11,893.84	Operational Farm Budget
Helena Chemical Company	Rice seed	Cummins/Farm	4501994638	\$197,660.00	Operational Farm Budget
Marubeni America/Helena Industries	Rice seed	Tucker/farm	4501995390	\$197,360.00	Operational Farm Budget
		Total for Purchases over \$10,000		\$5,281,316.71	
FIRM CONTRACTS OVER \$25,000.00					
			Contract #	PURCHASE	
VENDOR	DESCRIPTION	UNIT	P.O.#	AMOUNT	FUND
		Total for Contracts		\$0.00	
EMERGENCY PURCHASE ORDERS OVER \$25,000.00					
Instrument & Supply Inc	Wastewater sampler/test COVID levels	ADC/Construction	4501991099	\$71,346.00	Operational Budget
		Total EM Purchases		\$71,346.00	
		Total Purchases		\$5,352,662.71	

DIVISION OF COMMUNITY CORRECTION PROCUREMENT REPORT (IN EXCESS OF \$10,000) – JANUARY 2021

<u>PURCHASE ORDERS OVER \$10,000.00</u>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>PO#</u>	<u>PURCHASE AMOUNT</u>	<u>FUND</u>
Satellite Tracking of People LLC	Device Monitoring	ACC Central HQ	4501992450	\$47,530.40	2GHC
Lighthouse Mission Ministries Inc	Transitional Housing Area 8	Parole Area 8	4501993350	\$32,370.00	2GHC
Phoenix Recovery Center LLC	Transitional Housing Area 6	Parole Area 6	4501993333	\$18,850.00	2GHC
Phoenix Recovery Center LLC	Transitional Housing Area 1	Parole Area 1	4501993339	\$33,240.00	2GHC
Phoenix Recovery Center LLC	Transitional Housing Area 6	Parole Area 6	4501993343	\$27,950.00	2GHC
Sober Living Inc	Transitional Housing Area 8	Parole Area 8	4501993361	\$17,130.00	2GHC
Sysco Food Services of Arkansas Inc	Food	DCC SWACCC	4501988015	\$11,609.30	510
Sysco Food Services of Arkansas Inc	Food	DCC SWACCC	4501989733	\$10,222.44	510
Instrument & Supply Inc	Wastewater sample/test COVID levels	ADC/Construction	4501992248	\$21,172.80	510
Covenant Recovery Inc	Re-entry Housing Area 10	Parole Area 10	4501993293	\$53,529.06	510
Covenant Recovery Inc	Re-entry Housing Area 11	Parole Area 11	4501993303	\$16,799.98	510
Re-Nu Life Center	Re-entry Housing Area 8	Parole Area 8	4501993308	\$11,255.62	510
Transitions Faith Based Therapeutic	Transitional Housing Area 8	Parole Area 8	4501993363	\$10,790.00	2GHC
Reclamation House	Re-entry Housing Area 4	Parole Area 4	4501993311	\$14,345.94	510
Re-Nu Life Center	Re-entry Housing Area 8	Parole Area 8	4501993306	\$38,780.00	510
Wings to Recover	Re-entry Housing Area 13	Parole Area 13	4501993320	\$14,164.80	510
Community Empowerment	Transitional Housing Area 11	Parole Area 11	4501994586	\$11,310.00	2GHC
WW Grainger Inc	Training Supplies	DOC Training	4501987369	\$63,666.59	510
Allied 100 LLC - Allied Medical Products	Training Supplies	DOC Training	4501987364	\$63,558.74	510
<i>Total for Purchases over \$10,000</i>				<i>\$518,275.67</i>	
<u>FIRM CONTRACTS OVER \$25,000.00</u>					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>Contract # P.O#</u>	<u>PURCHASE AMOUNT</u>	<u>FUND</u>
<i>Total for Contracts</i>				<i>\$0.00</i>	
<u>EMERGENCY PURCHASE ORDERS OVER \$25,000.00</u>					
<i>Total EM Purchases</i>				<i>\$0.00</i>	
Total Purchases				\$518,275.67	

DIVISION OF CORRECTION INTERNAL AFFAIRS REPORT JANUARY 2021

Opened Investigation, Reviews/ASP January 2021	Open Investigation	Open Review	ASP Referral	USP Referral
Arson	0	0	0	0
Assault on Inmate	0	1	0	0
Assault on Staff	0	0	0	0
Attempted Escape	0	0	0	0
Banding Together	0	0	0	0
Banding Together to Interfere with Unit	0	0	0	0
Battery on Inmate	0	0	2	0
Battery on Inmate without Serious Injury	0	0	0	0
Battery on Inmate with Serious Injury	0	0	0	0
Battery on Inmate with Use of Unknown Substance	0	0	0	0
Battery on Other Person with Serious Injury	0	0	0	0
Battery on Other Person with Use of Unknown Substance	0	0	0	0
Battery on Staff	0	0	0	0
Battery on Staff and Inmate	0	0	0	0
Battery on Staff without Serious Injury	0	0	0	0
Battery on Staff with Serious Injury	0	0	0	0
Battery on Staff with Bodily Fluids	0	0	3	0
Battery on Staff with Use of Unknown Substance	0	0	0	0
Child Pornography	0	0	0	0
Criminal Activity	0	0	0	0
Death	0	0	10	0
Disobey Direct Order	0	0	0	0
Employee Misconduct	5	2	0	0
Excessive Force	0	0	0	0
Escape from Unit	0	0	0	0
Escape from Work Release	0	0	0	0
Escape Plan	0	0	0	0
Farm Incident	0	0	0	0
Forcible Rape	0	0	0	0
Inappropriate Relationship	0	0	0	0
Indecent Exposure	0	0	0	0
Inmate on Inmate Abusive Sexual Contact	0	0	0	0
Inmate on Inmate Sexual Assault	0	0	0	0
Inmate on Inmate Sexual Contact	0	2	0	0
Inmate on Inmate Sexual Harassment	0	37	0	0
Inmate on Inmate Sexual Misconduct	0	18	0	0
Inmate on Inmate Nonconsensual Sexual Contact	0	0	0	0
Introduction of Cell Phone	0	0	1	0
Introduction of Contraband	1	0	3	1
Introduction of Drugs	0	0	2	5
Introduction of Money	0	0	0	0
Introduction of Tobacco	0	0	0	0
Introduction of Weapon	0	0	0	0
Major Breach of Security	0	0	0	0
Misconduct	0	0	0	0
Missing Narcotics	0	0	0	0
Other Felony	0	0	0	0
Other Incident	1	0	0	0
Other Rule Violation	0	1	0	0
Possession of Cell Phone	0	0	14	0
Possession of Drugs	0	0	4	0
Possession of Money	0	0	0	0
Possession of a Weapon	1	0	0	0
Property Damage	0	0	0	0
Racial Slurs	0	0	0	0
Retaliation	0	0	0	0
Sexual Assault	0	0	0	0
Sexual Misconduct	0	0	0	0
STTG	0	0	0	0
Suspected Criminal Activity	1	0	0	0
Rape	0	0	0	0
Riot	0	0	0	0
Sexual Misconduct	0	0	0	0
Staff on Inmate Sexual Harassment	0	19	0	0
Staff on Inmate Sexual Misconduct	1	5	1	0
Staff on Staff Sexual Harassment	1	0	0	0
Staff on Staff Sexual Misconduct	0	0	0	0
Suicide Attempt	0	0	0	0
Suspected Criminal Activity	0	0	0	0
Theft	0	0	0	0
Trafficking	0	0	0	0
Threat on Staff	0	0	0	0
Use of Force	0	66	0	0
Verbal Abuse	0	0	0	0
Verbal/Written Threat on Staff	0	0	0	0
Work Release Misconduct	0	0	0	0
Total	11	151	41	6

DIVISION OF COMMUNITY CORRECTION INTERNAL AFFAIRS REPORT JANUARY 2021

ACC Opened Investigation, Reviews/ASP January 2021	Open Investigation	Open Review	ASP Referral	USP Referral
Cardinal Rule Violation	0	0	0	0
Criminal Activity	0	0	0	0
Death	0	0	0	0
Employee Misconduct	0	0	0	0
Escape	0	0	0	0
Medical Incident	0	0	0	0
Resident on Resident Sexual Harassment	0	1	0	0
Resident on Resident Sexual Misconduct	0	0	0	0
Sexual Misconduct	0	0	0	0
Staff on Resident Sexual Harassment	0	0	0	0
Staff on Resident Sexual Misconduct	0	0	0	0
Staff on Staff Sexual Harassment	0	0	0	0
Staff on Staff Sexual Misconduct	0	0	0	0
Use of Force	0	1	0	0
Vehicle Accident	0	0	0	0
Verbal/Written Threat on Staff	0	0	0	0
Total	0	2	0	0